

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on April 22, 2024 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Brittany Howell, Tim Cheney, Adam Fisher, Christie Maurer and Jason Hursey were present. Mr. Rehard, resident and Mr. Miller, boy scout were also present.

A motion was made by Jason Hursey and seconded by Christie Maurer to approve the minutes from the regular council meeting held on April 8, 2024. Roll call 6 yes.

Mayor's Correspondence: Mayor Tubbs reported receiving correspondence regarding the seeding of lawns along the Russell Ave. sidewalk project. Mayor Tubbs and VA Tammy are reaching out to affected residents.

Citizens' comments: Mr. Miller from the boy scouts addressed Council regarding an Eagle Scout project. He would like to build a sign to place at the entrance to the Village from Coshocton. Mayor Tubbs mentioned that We R WL is also looking to do signs at other entrances and that he may want to coordinate with that group. He is to come up with a design and present the design to Council for approval.

Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSEISRU9kNnRjQT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: No report.

Fiscal Officer: Fiscal Officer, Amy Bourne, reported Resolution 2024-14 will receive its third and final reading declaring it a necessity to place a renewal levy on the ballot this fall for general operational expenses. It is estimated that the 3-mil levy will bring in roughly \$65,000 and cost the residents roughly \$81.00 per \$100,000 appraised value of the property and will take effect with tax year 2025 to be paid in 2026. Resolution 2024-15 will receive its first reading to authorize the village to enter into a contract with ODOT for road salt for 2024. The three required readings are requested to be waived due to the deadline for submission being May 3, 2024. The Village is excited to announce it was awarded the Drive to Succeed grant in the amount of \$98,335 to provide financial assistance to students for drivers education training. Residents are reminded that the village is still accepting applications for the Military Banner program. There are currently 24 banners that will be hung in May through November and there

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is plenty of room for more. Applications can be found on the village website as well as in the Administration office. Bills were passed around for approval.

Police: No report.

Solicitor: Village Solicitor, Joel Blue, had nothing to report.

Village Administrator: Village Administrator Tammy Hicks reported that a roll call vote is needed to approve the installation of the soccer fields at Waterworks Park. A motion was made by Adam Fisher to approve the installation of the soccer fields at Waterworks Park and for We R WL to accept donations for the project. Roll call 6 yes. The concrete work for the sidewalks on Russell Ave. has been completed. They are now working on prepping the soil for grass seed. Cox Landscaping will be using a hydroseed process to spray a seed and straw mix. Parking will be restricted on Friday during this process from 7am to 7pm. Potholes in the alleys will be filled with grindings soon and holes in the streets will be filled with cold mix as soon as they can get that mix. Sidewalks were added on Kirk St. at the Railroad as well as a cross walk on Railroad St. for safer crossing to assist with the new businesses in the area. Concrete landing pads were added on Plainfield Rd. across from the Mills apartments so that cross walks and signing can be added for safer crossing. Complaints have been received regarding solicitors (door-to-door sales people) in the village. There is no one currently authorized to be doing such sales in the village and if a resident is approached, they are encouraged to call the police so that they can be ordered to stop until the solicitor's permit is obtained. There is a process for the solicitor to have a background check done, a fee to be paid and announced before council before permitted to solicit.

Committee Reports:

Building and Property: Chairman Tim Cheney reported discussing property code violations at 206 E. 7th St. The Village Administrator is preparing a citation.

Community & Business Development: No report.

Community Relations: Chairwoman Brittany Howell reported the Chamber of Commerce held their first meeting of the year in March and discussed the 2024 Homecoming. The 2024 theme will be "Check it Out at the Library". The next meeting will be tomorrow, April 23, 2024 at 6:30 in Council chambers.

Community Revitalization: Chairwoman Brittany Howell reported that the We R WL Community Cleanup went very well. Over 150 tires were collected and the dumpsters were filled by 1pm. Another cleanup day is planned to be scheduled in the fall.

Finance: No report.

Fire Dependency Board: No report.

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Ordinance: Chairman Jason Hursey reported having further discussions about revamping outdated ordinances regarding Burt Park use and rentals. The new Park Use form is complete and will be attached to the new ordinance. The Pay & Benefit ordinance was discussed to update the SRO pay to include an additional \$.50 per hour. The sewer rate ordinance was discussed to abolish swimming pool credits and other sewer credits for leaks. Discussion was held regarding house trailers in the village and further discussion will be held with the Village Solicitor. A new mobile home must be constructed within the last 10 years and only 1 mobile home per lot. The road offsets will be the same as a general construction home. All mobile homes will be put on a permanent foundation and the title to the mobile home will be turned over for a residential deed. All current mobile homes will be grandfathered in.

Park Board: Chairwoman Christie Maurer reported the ribbon cutting at Waterworks Park will be on April 28th at 1pm. Future improvements and work to the parks were discussed such as sidewalks at the Waterworks Park, making the picnic shelter handicap accessible, power washing the bathrooms, adding new grass seed at Waterworks Park since it didn't take well from the recent construction, new rental rates for park facilities will be established, signs will be added regarding restricting ATVs at the park, and adding cleanup stations for dog waste.

Planning Commission: Local Chairman Jason Hursey reported that there will be a meeting scheduled, tentatively on April 30, 2024 at 6:00pm. County representative, Rich Wheeler reported the meeting was cancelled.

Public Safety: Chairman Adam Fisher reported crosswalks in front of Circle K will be done on Wednesday. The crosswalks at the French Press Café and on Plainfield Rd. are done. Further discussion was held regarding streetlights on Morning Glory and Lavendar Lane, stating that possibly 4 lights would be needed.

Public Works: Chairman Rich Wheeler reported that acid will be added to the Pearl Valley line to assist with reducing the buildup and scaling in the lines. More cleanouts still need to be installed and there are grants to apply for to help with the cost. Stormwater projects were discussed.

Records Retention: No report.

Rules: No report.

Introduction to ordinances and resolutions:

2024-14 A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCELL OF THE TEN MILL LIMITATION REVISED CODE SECTION 5705.19(A) Third Reading

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2024-14. Roll call 6 yes.

2024-15 A RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2024 First Reading/Emergency

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A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Resolution 2024-15. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Christie Maurer to adopt Resolution 2024-15. Roll call 6 yes.

Committee Meetings:

Fire Dependency Board-

Planning Commission (Local) – April 30, 2024 at 6:00pm

Records Retention –

Revitalization –

Tax Review Board –

Other Business:

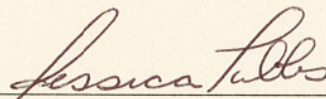
A motion was made by Jason Hursey and seconded by Adam Fisher to pay the bills. Roll call 6 yes.

A motion was made at 7:25pm by Christie Maurer and seconded by Jason Hursey to go into Executive Session to discuss personnel. Roll call 6 yes.

A motion was made at 7:57pm by Christie Maurer and seconded by Adam Fisher to continue in Open Session. Roll call 6 yes. No action was taken.

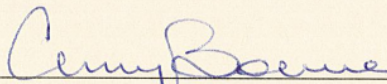
A motion was made by Adam Fisher and seconded by Jason Hursey to adjourn until the next meeting on Monday, May 13, 2024, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.



Jessica Tubbs, Mayor

Attest:



Amy Bourne, Fiscal Officer