

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on August 12, 2024 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Tim Cheney, Adam Fisher, and Christie Maurer were present. Police Chief Chris Walters, Fire Chief Damon Gould, Kylar Brickles from the Boy Scouts and Brian Williams from Red Cross were also present. Brittany Howell and Jason Hursey were not present.

A motion was made by Christie Maurer and seconded by Tim Cheney to excuse Councilwoman Brittany Howell. Roll call 4 yes.

A motion was made by Christie Maurer and seconded by Rich Wheeler to excuse Councilman Jason Hursey. Roll call 4 yes.

A motion was made by Christie Maurer and seconded by Adam Fisher to approve the minutes from the regular council meeting held on July 22, 2024. Roll call 4 yes.

A motion was made by Christie Maurer and seconded by Adam Fisher to approve the minutes from the special council meeting held on August 5, 2024. Roll call 4 yes.

Mayor's Correspondence: Mayor Tubbs reported receiving no correspondence.

Citizens' comments: Brian Williams from the American Red Cross addressed Council regarding blood drives in the village. The drives were regularly held at the Kirk Street Event Center for a while and did very well for the room they had there, but it was not big enough and they were discontinued. Brian is looking for ideas of other venues in the village to hold regular blood drives as well as a person that would be the "behind the scenes" person to promote them. They currently hold blood drives at the high school 4 times per year, but that is open only to the students and faculty. There are requirements needed for the venue such as a 1,200-1,500 square feet space, air conditioning/heat, and ADA compliant/no steps.

Department Reports:

Fire: See attached. Chief Gould reported that there is a resolution being presented tonight to approve a Then & Now purchase order for Active911, Inc in the amount of \$1,588.00. It is for an ActiveComms app on the firefighter's phone to allow the phone to be bridged through the fire station and used as a radio to hear the communications.

Fiscal Officer: Fiscal Officer, Amy Bourne, reported that Ordinance 2024-27 will receive its third and final reading to approve the vacation of an alley between Brittany Howell and Michael and Kristi Timmons. Resolution 2024-31 will receive its first reading to add funds. Tammy applied for a safety grant through BWC to purchase a manhole cover lift and accessories and it was awarded and \$5,100 needs appropriated in order to make the purchase. Resolution 2024-33 will receive its first reading and was presented by Chief Gould. Resolution 2024-34 will receive its first reading to approve the amounts and rates received from the county auditor for the 2025

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budget. For the inside millage, \$53,764 is expected, for the General Fund expense levy \$68,567 is expected and \$47,090 is expected for the Police levy for wages. The July end of month cash summary was presented to the Finance committee. A motion was made by Christie Maurer and seconded by Adam Fisher to approve the July end of month cash summary. Roll call 4 yes. The village is part of the Ohio Municipal League and is able to take advantage of a new group health insurance program that will save the village thousands of dollars and offer better coverage. A meeting will be held with USI, the health insurance representative, to discuss rates later this week. The new village website has finally been launched and can be viewed at www.westlafayettevillage.com. Residents are encouraged to check it out and Subscribe to village alerts and notifications and offer suggestions of what they would like to see on the site. Bills were passed around for approval.

Police: See attached.

Solicitor: Village Solicitor, Joel Blue, had nothing to report.

Village Administrator: Village Administrator Tammy Hicks reported on several properties that were issues notices or preliminary citations due to property code violations and high weeds and grass. The new solar LED stop signs and pedestrian crossing signs are up. A special thank you to the Coshocton Foundation for the generous grant that made up the majority of the cost to purchase them. The storm and sanitary sewer outfall project will be advertised for rebid on August 15th and 22nd with the bids being due by 10:45am on September 6th. Bids will be opened at 11am. The wastewater department provided their monthly update. They assisted with finding a vendor to install the new pump at the school lift station. They have completed inspections for the Pearl Valley lift station, maintenance at the Fresno lift station, cleaned out the sand filter, sprayed weeds at the plant and lift stations, cleaned the lift stations and head works with Zemba, checked calibration of influent Parshall flume and assisted with the review of the sewer line running through the storm sewer on Main and Ripple. Septic hauling revenue was roughly \$2,100 for July with a YTD total of \$22,000. There are no issues to report in the collection system at this time.

Committee Reports:

Building and Property: Councilman Tim Cheney reported discussing code violations and complaints regarding properties located at 620 E. 4th, 523 E. 5th, 429 E. 5th and the weeds on Railroad Street at Chapdelaine's storage units.

Community & Business Development: Chairwoman Christie Maurer reported discussing the possibility of having food trucks for local events. The small business packets are ready for distribution. The old Mint Ivy building is being remodeled for a new business. A motion was made by Christie Maurer and seconded by Tim Cheney to begin using the new small business packets for all new businesses coming to the village. Roll call 4 yes.

Community Relations: Chairwoman Brittany Howell was not present. Mayor Tubbs reported that the Homecoming was a success. The Yellow Flag Sales will be September 6th & 7th. There will be a Community Clean-up Day on September 7th starting at 9am until the dumpsters are full

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and will be sponsored by We R WL. There were discussions about possibly doing Trick-or-Treating in the village on October 26th from 5:30-7pm. A motion was made by Christie Maurer and seconded by Adam Fisher to have Trick-or-Treat in the village on October 26th from 5:30-7pm. Roll call 4 yes. We R WL will be sponsoring a Back-to-School frog hunt on Saturday from 9am-noon with school supplies being the prizes for frogs turned in to Haarman's Pallet shop.

Community Revitalization: No report.

Finance: Chairwoman Brittany Howell was not present. Items discussed in this meeting were mentioned in the Fiscal Officer's report.

Fire Dependency Board: No report.

Ordinance: No report.

Park Board: Chairwoman Christie Maurer reported that they are working on getting pricing for a metal roof for the rotary shelter in Burt Park.

Planning Commission: County representative Rich Wheeler reported there will be a meeting next week.

Public Safety: Chairman Adam Fisher reported the new flashing pedestrian signs and the flashing stop signs at Kirk & Main St. have been installed.

Public Works: Chairman Rich Wheeler reported discussing the Pearl Valley Cheese sewer line and their contract and sewer rates.

Records Retention: Fiscal Officer Amy Bourne reported discussing updates to the RC-2 Records Retention Schedule to remove all line items referring to Billing since the village no longer handles billing of water/sewer and all records have already been destroyed. The Police Department also made requests to change the retention schedule for a few items. An RC-3 Records Disposal form was also presented with items to submit for approval to destroy.

Rules: No report.

Introduction to ordinances and resolutions:

2024-27 AN ORDINANCE TO VACATE AN ALLEY PRESENTED BY MICHAEL BEAU AND KRISTI L TIMMONS AND BRITTANY L HOWELL Third Reading

A motion was made by Christie Maurer and seconded by Adam Fisher to adopt Ordinance 2024-27. Roll call 4 yes.

2024-31 A RESOLUTION TO AMEND THE 2024 PERMANENT APPROPRIATIONS ORDINANCE 2023-57, ADDING FUNDS First Reading/Emergency

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2024-33 A RESOLUTION TO APPROVE PURCHASE ORDER 24339 TO ACTIVE911, INC., A "THEN & NOW" PURCHASE ORDER First Reading/Emergency

2024-34 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR First Reading/Emergency

Other Business: None to report.

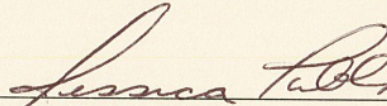
A motion was made by Christie Maurer and seconded by Adam Fisher to pay the bills. Roll call 4 yes.

A motion was made at 7:35pm by Christie Maurer and seconded by Adam Fisher to go into Executive Session to discuss personnel with the Village Administrator, Fiscal Officer and Police Chief to remain present. Roll call 4 yes.

A motion was made at 7:51pm by Christie Maurer and seconded by Tim Cheney to continue in Open Session. Roll call 4 yes.

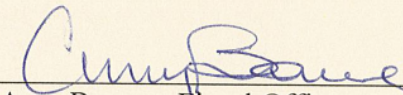
A motion was made by Adam Fisher and seconded by Christie Maurer to adjourn until the next meeting on Monday, August 26, 2024, at 7:00 p.m. Roll Call 4 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.



Jessica Tubbs, Mayor

Attest:



Amy Bourne, Fiscal Officer