

VILLAGE OF WEST LAFAYETTE
COUNTY OF COSHOCTON
STATE OF OHIO

SPECIFICATIONS
AND
CONTRACT DOCUMENTS
FOR
RESIDENTIAL REFUSE PICK-UP AND
DISPOSAL SERVICE

_____ 1, 2025

THROUGH

_____ 31, 2027

Proposal submitted by:

Street Address:

City, State & Zip:

Contact Person:

Phone:

Bid Opening Date: Monday, February 24, 2025, 7:00 P. M.

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SECTION 1

BID CONDITIONS

- 1.1 As advertised in a newspaper of general circulation within the COUNTY, shall be considered to be a part of these specifications and is incorporated herein.
- 1.2 The Village may consider informal any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. No bid will be allowed to be withdrawn, for any reason, after it has been deposited with the Village. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within thirty (30) days after the actual date of the opening thereof.
- 1.3 Each bid must be submitted on the Bid Form provided. All blank spaces for bid price must be filled in, in ink or typewritten. All qualifying clauses shall be clearly written on the Contractor's letterhead and attached to the provided bid form.
- 1.4 Each bid must contain the full name, business address and telephone number of each bidder interested in same.
- 1.5 Each bid must be submitted in a sealed envelope bearing on the outside the name of the bidder, his address, and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be in another envelope addressed as specified in the Notice to Bidders.
- 1.6 Bids shall be made on a unit cost per subscriber basis. Bids shall include the cost of all labor and materials necessary to complete the work set forth in these specifications.

SECTION 2

TO BE SUBMITTED WITH BID

- 2.1 A list of major equipment to be used in servicing this contract shall be submitted. Details of such equipment pertinent to evaluation of the Contractor's ability to perform satisfactorily are to be included.
- 2.2 A list, complete with full names, address, telephone numbers and contact persons of municipalities or other major corporations presently being serviced by the Contractor shall be submitted with bid.
- 2.3 A copy of the latest available certified financial statement of the Contractor (or if individual subsidiary, its parent corporation's financial statements are acceptable if division financial statements are not prepared and generally available) certified by a nationally recognized firm of independent certified public accountants.
- 2.4 Evidence that the Contractor is in good standing under the laws of the State of Ohio, and, in the case of corporations organized under the laws of any other State, evidence that the Contractor is licensed to do business and in good standing under the laws of the State of Ohio or a sworn

statement that it will take all necessary action to become so licensed if its bid proposal is accepted.

- 2.5 Evidence, in form and substance satisfactory to Village, that the Contractor (or Contractor's subsidiaries or affiliates) has been in existence as a going concern for in excess of five (5) years and possesses not less than two (2) years actual operating experience as a going concern in refuse collection and marketing.
- 2.6 The Village may make such investigations as it deems necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Village all such information and data for this purpose that the Village may request. The Village reserves the right to reject any bid if the evidence submitted by the or if the Village's investigation of the Bidder fails to satisfy the Village that such Bidder is properly qualified to carry out the obligations of the contract.
- 2.7 Findings for recovery affidavit. (Page 15)
- 2.8 Proposal bid bond, or cashier's check in the amount of twenty-five thousand dollars (\$25,000).

Should any bid be rejected, such bond shall be returned and or certified check will be refunded to the bidder and should any bid be accepted, such check will be refunded upon proper execution and signing of the contract.

The successful bidder will be required to execute a contract within ten (10) days after the award of the contract. In case of failure to execute the contract as stated, the bidder will be considered to have abandoned the contract and the bond or check accompanying the proposal shall be forfeited to the Village not as a penalty but as liquidated damages.

- 2.9 Bid form. (Page 12-14)

SECTION 3

GENERAL CONDITIONS

- 3.1 The Contractor agrees to furnish refuse collection and disposal for each residential subscriber living inside the Village of West Lafayette, Ohio, and any other subscribers agreed to by the parties. Collection of refuse shall be picked up at the curb, end of driveway or at the rear of premises where accessible by a suitable alley or alleys. Billing and collection services for the Village of West Lafayette shall be determined by the Village as presented in the Contractor's bid.
- 3.2 The Contractor shall begin residential refuse pick-up and disposal service effective _____, 2025.
- 3.3 Each of the Contractor's employees shall at all times have and carry a valid Ohio Driver's Operator license for the type of vehicle being operated.
- 3.4 The Contractor shall provide all labor, equipment, tools, maintenance and all other expenses relative to the operation of the refuse and disposal service.

- 3.5 The Contractor shall be awarded a contract for an exclusive privilege with the Village of West Lafayette for the regular collection of refuse from residential subscribers within the corporate boundaries of the Village and any other subscribers agreed to by the parties.
- 3.6 The awarded contract will be for services to residents of the Village of West Lafayette and any other subscribers agreed to by the parties, and will not cover collection of garbage, rubbish or trash from any commercial establishment. The successful bidder may contract privately with commercial establishments for refuse pick-up if so desired.
- 3.7 Included in the contract, free of charge, shall be the once each week (or as often as Village officials deem necessary) collection of all dumpster(s) provided by the Contractor for the Village's convenience, such dumpster(s) being located at: Wastewater Treatment Plant, 500 N. Ripple Lane
- Two Trash Dumpsters will be provided two weekends per year at no charge for the Village's Clean-up Day.
- One dumpster will be provided at no charge at Waterworks Park during the months of May, June, and July.
- 3.8 All work performed by the Contractor, Subcontractors, or any of their agents or employees, in connection with the project, shall comply with Village, County and State health and safety regulations, as applicable, within the corporate boundaries of the Village.
- 3.9 No officer, member or employee of the Village and no member of its governing body and no other public official of the governing body of the localities in which the project is situated or being carried out, who exercises any functions or responsibility in the review or approval of the undertaking or carrying out of this project, shall participate in any decision relating to this Contract which affects his personal interest or have any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof.
- 3.10 The Contractor shall not subcontract for collection within the Village and any other subscribers agreed to by the parties without the written consent of the Mayor or Village Administrator.
- 3.11 The Contractor shall process all new subscribers and provide all new subscriber services. Contractor shall provide operating radios, cell phones and/or on-board computers radio-telephone receivers and transmission equipment in all operating collection vehicles regularly used for collection in the Village. The Contractor also shall maintain a permanent local telephone service or a toll-free number at no cost to the Village. The Contractor shall provide a complaint department with adequate staff to field customer calls pertaining to complaints, questions, concerns, and for communication purposes. The Village must be provided with a direct number or an email to communicate on a regular basis regarding customer service. Upon completion of the regularly scheduled route, the Contractor's router supervisor or other assigned representative will check with the designated Village representative and will address any issues for that day's route. This will be strictly enforced.

- 3.12 In the event of conflict between the provisions of any ordinance and this Contract, the Contract provisions shall apply.
- 3.13 The Contractor shall submit a price per subscriber per month with billing and collection included by the Contractor and a price per subscriber per month without billing and collection.
- 3.14 The Village shall pay to the Contractor as follows: the price per subscriber per month, times the number of subscribers as established in Section 3.15, minus 12% of that amount, for billing and collection expenses borne by the Village. Such payments will be made monthly to the Contractor by the 10th day of each month.
- 3.15 The number of subscribers will be determined by the Village on a quarterly basis by active units. Current number of subscribers is approximately 924 This figure will be the number used for the first three months payments to the Contractor in 2025

By July 15th, October 15th, January 15th, April 15th for the remainder of the contract years, a revised number of subscribers (based on the Village's actual previous quarter billing period) will be supplied to the Contractor to be used in figuring the next quarterly payment to the Contractor.

SECTION 4

COLLECTION AREA AND ESTIMATED SUBSCRIBERS

- 4.1 The area to be served under this contract is the entire incorporated area of the Village of West Lafayette and any other subscribers agreed to by the parties.
- 4.2 Estimated residences to be served are approximately 900 – 1000
- 4.3 The Contractor shall provide the Village with a map of the daily routes in both paper and electronic form.

SECTION 5

PROVISIONS FOR ELDERLY & HANDICAPPED SUBSCRIBERS

- 5.1 Special carryout services shall be provided for the elderly or handicapped as heretofore acknowledged and acted upon by the Contractor as directed by the Mayor or Village Administrator or their designee.

SECTION 6

COLLECTION TIMES

- 6.1 The Contractor shall select a day of the week for collection and publicize the collection day to all subscribers and shall not change said schedule without thirty (30) days' written advance notice.
- 6.2 Frequency of collection shall be once each week for each subscriber. The service is to be on an established route.
- 6.3 The contractor shall maintain a properly scheduled pick-up service satisfactory to the Village.

- 6.4 The Contractor shall agree that if any premises or collections are missed, that the Contractor shall return to pick-up on either that regularly scheduled day or at the beginning of the day after the regular pickup day. In no case shall the Contractor pick up the missed premises more than 24 hours after being notified by the Village or subscriber. This will be strictly enforced.
- 6.5 Collection shall never be postponed longer than one (1) working day following the regular day of collection. Exceptions must be accompanied by a PSA and approved by the Mayor or Village Administrator.
- 6.6 No trash shall be collected on holidays observed by the Contractor. A list of said holidays is to be included in the bid. Collection shall be resumed the following day, with all collections being completed by the Saturday following the holiday. Notice shall be given to all subscribers of such holidays in advance by means of public media or written notification. The cost, if any, of the notification should be paid by the Contractor.
- 6.7 The Village reserves the right to withhold 10% of the monthly payment to the contractor for underperforming said contract. Underperforming will be determined by 3 incidents outlined as strictly enforced within said contract. The Village will notify the contractors representative upon each incident.

SECTION 7

COLLECTION CONDITIONS

- 7.1 Collection of refuse shall be at the curb, end of driveway or at the rear of premises where accessible by a suitable alley or alleys.
- 7.2 The quantity of refuse or garbage shall not be limited, except that containers shall not exceed thirty (30) gallon capacity or capacity of the container provided by the contractor.
- 7.3 The Contractor shall not be required to collect garbage unless it is properly wrapped before being deposited in collection containers.
- 7.4 Bulk material (brush, tree or shrub trimmings, boards, fencing, paneling, carpeting, etc.) shall be cut into 4' lengths and tied in 18" bundles, weighing not more than fifty (50) pounds. Small shrubs will be picked up in one piece if they are within the specified limitations.
- 7.5 Loose material (rocks, bricks, blocks, dirt, sand, cement, etc.) must be bagged, boxed or placed in trash cans and is also subject to the above weight restriction. Cardboard boxes used as receptacles will not be picked up if they have become wet.
- 7.6 Furniture and/or appliances that have been certified with Freon removal shall be picked up on the regular collection day, in one piece. Picnic tables, chairs and benches are considered to be furniture. All mattresses and box springs shall be sealed in disposable plastic for removal.
- 7.7 The Contractor shall not be required to collect small animals, animal waste or disposable diapers unless they are wrapped in moisture-proof material and are undetectable by odor.

- 7.8 The Contractor shall collect leaves when they are placed in bags or other suitable containers and placed at the point of collection.
- 7.9 Residents will be required to place all items for pick-up at their regular place of pick-up.
- 7.10 The Contractor shall pick up and dispose of any and all trash and/or refuse dropped, scattered or otherwise not properly transported from curb to collection truck. This will be strictly enforced.
- 7.11 The Contractor shall provide the following information:
 - a. Volume of trash collected and disposed on a quarterly basis, including weight tickets to the Village Administrator.
 - b. A monthly log of complaints including the date, name, address, nature of the complaint and the resolution.This will be strictly enforced.

SECTION 8

COLLECTION CONTAINERS

- 8.1 Sealed plastic bags (designed as refuse containers) with a mil thickness of at least 1.5 and a maximum capacity of thirty (30) gallons or eleven (11) pounds, and metal or plastic cans or barrels, with two (2) handles and a tightly-fitting lid are considered to be authorized containers for refuse or garbage. Such containers shall be supplied by the subscriber.
- 8.2 Cardboard boxes will be acceptable containers for bulky or loose material other than garbage.
- 8.3 The Contractor shall tag all containers that are unauthorized or unserviceable and do not have serviceable handles for lifting and carrying, that have holes in the bottom or that are otherwise not suitable for use. Such tags shall advise the subscriber of the reason why the container may not be used.
- 8.4 The Contractor shall exercise reasonable caution in the handling of containers to avoid damage to same and shall return empty containers to the point of collection in an upright position. Refuse spilled by the Contractor shall be immediately picked up or swept up by the Contractor. Containers that have been substantially damaged through the fault of the Contractor shall be replaced by the Contractor with containers of like kind and quality as those damaged.
- 8.5 The Contractor will not be held responsible for plastic cans of insufficient strength that may crack from exposure to freezing temperatures.
- 8.6 If Bid Option C is accepted by the Village, the Contractor shall provide each subscriber, at no additional cost beyond the base rate, a refuse container with wheels (also known as a "Toter") that may be rolled to the curbside by the resident. The Toter shall be offered in a standard size (approximately 96 gallons). In addition to the provided Toters, sections 8.1 through 8.5 are still acceptable and part of the contract.
- 8.7 The Toter is owned by the contractor and will bear all financial responsibility thereof.

SECTION 9

COLLECTION VEHICLES

- 9.1 The Contractor shall use enclosed, leak proof, packer-type truck bodies. The trucks shall be kept in good and efficient working order to insure proper and efficient service to the Village. Refuse, but not garbage, may be picked up by other types of equipment, provided they shall be kept neat and covered if appropriate so as not to scatter litter within the Village limits.
- 9.2 Packer-type equipment shall provide a degree of compaction equal to or better than 3 to 1 compaction of the garbage and refuse material involved.
- 9.3 Each vehicle shall be clearly and visibly marked on each side with the name and telephone number of the Contractor. All equipment shall be maintained in good condition and washed and painted uniformly.

SECTION 10

BONDS, INSURANCE, TAXES AND INDEMNIFICATION

- 10.1 The Contractor shall provide with the Contract a cash or surety performance bond in the amount of \$500,000.00 to be deposited with the Village on behalf of the Village and to be forfeited to the Village in the event of unsatisfactory performance of the Contract.
- 10.2 The Contractor shall provide and include with the Contract: (1) automobile insurance coverage with limits of \$1,000,000.00 per occurrence, combined single limit; and (2) comprehensive general liability insurance coverage with limits of \$1,000,000.00 per occurrence, combined single limit. Furthermore, the Contractor shall name the Village of West Lafayette as an additional named insured on said policy.
- 10.3 Before beginning work, the Contractor shall furnish to the Village satisfactory proof that he has taken out, for the period covered under this Contract, full workers' compensation coverage for all persons whom he may employ directly, or through subcontractors, in carrying out the work contemplated under this Contract, and shall hold the Village free and harmless for all personal injuries of all persons whom the Contractor may employ directly or through subcontractors.
- 10.4 The Contractor and any subcontractor shall withhold all Village of West Lafayette income taxes due or payable under the provisions of Chapter 802 of the Codified Ordinances of the Village of West Lafayette for wages, salaries and commissions paid to its employees, and further agrees that the Contractor and any subcontractor shall pay all income tax due on profits earned by the business under the provisions of Chapter 802.
- 10.5 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Village, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense:

- A. Is attributable to bodily injury, sickness, disease or death or to injury to or destruction of tangible property, including the loss of use resulting there from.
- B. Is caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity that would otherwise exist as to any party or person described in this section.

In any and all claims against the Village or any of its agents or employees, by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation of benefits payable by or for the Contractor or any subcontractor under workers' or workman's compensation acts, disability benefit acts or other employee benefit acts.

10.6 Delinquent personal property tax affidavit. (Page 16)

SECTION 11

TERMS OF CONTRACT

11.1 The term of the Contract shall be for two (2) years, from _____, 2025 through _____, 2027. (Page 17-18)

The Village may penalize 10% as outlined in section 6.7 for underperforming of said contract and/or terminate with cause the contract within 60 days by registered or certified mail notification to the Contractor.

Excessive complaints or the failure to rectify the source of the complaints in a timely manner will be grounds for penalizing 10% as outlined in section 6.7 for underperforming of said contract and/or termination.

If the Village determines that the services as specified are not being performed in a satisfactory manner, this will be grounds for penalizing 10% as outlined in section 6.7 for underperforming of said contract and/or termination.

The Village may terminate the contract if the Contractor is unwilling or unable to provide the services as specified.

Should the Contractor desire termination of this agreement for any reason, they must notify the Village by registered or certified mail not less than 180 days before the effective date of said termination.

SECTION 12

RENEGOTIATION PROVISION

- 12.1 It is agreed that the Contract will be renegotiated in the event the means of disposal improves, such as incineration, use of trash trains or any other approved method. It is further agreed, at the option of the Village, the terms of the Contract may, in such event, be renegotiated and adjustments made as to the price paid per unit, so as to reflect the decrease in the cost of disposing of the garbage, waste, trash and other refuse.
- 12.2 The bidder's proposed rates must include all federal, state and local government taxes and fees as required. In the event there is any increase or decrease in federal, state, and local government taxes and fees during the term of this contract, the successful bidder will review the increase or decrease with the city and will adjust collection rates in accordance with the increase or decrease. Any rate adjustment will be restricted to the amount necessary to pass the increase or decrease through on a dollar-for-dollar basis.

SECTION 13

DEFINITIONS

- 13.1 VILLAGE – means the area within the corporate boundaries of the Village of West Lafayette.
- 13.2 REFUSE or GARBAGE – includes non-liquid wastes, such as ashes, cinders, tin cans, glass, bottles, rags, wastepaper, wood and paper boxes, grass, tree and shrub trimmings, tree and shrub stumps, large household objects such as furniture and appliances. Demolition or remodeling materials generated by the subscriber are included in “reasonable quantities”. Refuse is limited by what is generated by the subscriber and shall not include that from a home-operated business or from third party contractors.
- 13.3 SUBSCRIBER – shall mean any person of the family units maintaining his, her or their separate living room or quarters in a house or building.
- 13.4 CONTRACTOR - means the holder of a lawful Contract to undertake under the Village's authority, the collection and disposal of residential garbage and refuse. As used in these specifications, "Contractor" also means the employees or representatives of the holder of the lawful Contract.
- 13.5 CURBSIDE – regular location of collection, such as the curb, end of driveway or at the rear of premises where accessible by a suitable alley.

SECTION 14

PROPOSAL FOR OPTIONAL ADDITIONAL 2 YEARS FOR RESIDENTIAL REFUSE AND DISPOSAL SERVICE CONTRACT

- 14.1 This option for 2 additional years shall follow the Two-Year Contract term and would expire _____, 2029.

**BID FORM
FOR
RESIDENTIAL REFUSE PICK-UP AND DISPOSAL SERVICE**

To: Village of West Lafayette
113 E. Railroad Street
West Lafayette, Ohio 43845

Bid is for furnishing the services as specified in the Notice to Bidders and according to the Specifications attached hereto.

Option A subscribers will provide their own trash containers.

Option B the contractor will provide each subscriber at no additional cost beyond the base rate a trash container on wheels.

Bidders may bid on either option or both options. The Village reserves the right to accept either option.

The signer of the Bid Form, as Bidder, declares that the only person, persons, company or parties interested in this proposal as principals are named; and that he has carefully examined the annexed Form of Contract, and the Specifications herein contained; and that he or his representative has made such investigation as is necessary to determine the character and extent of the subject of the Contract; and he proposes and agrees that if this Proposal is accepted, he will contract with the Village of West Lafayette, Ohio in the Form of the Contract hereto attached, to furnish at his own expense, all equipment, labor, and services for the Contract, within the time mentioned in the Notice to Bidders, and according to the Specifications as herein set forth, for the following prices to wit:

OPTION A – SUBSCRIBERS PROVIDE THEIR OWN TRASH CONTAINERS

1. Contractor will provide customer service, billing and payment collection services.
 - a. Price per subscriber per month for 2-year term ending _____, 2027

Shall be:

\$ _____ Solid waste
(price in figures)

(price in words)

The price proposed shall be for the period of _____, 2025 through _____, 2027.

- b. Price per subscriber per month, for optional Additional 2 years from _____, 2027 through _____, 2029 shall be:

\$ _____ Solid waste
(price in figures)

(price in words)

2. Contractor will provide customer service, but not billing or payment collection services.

a. Price per subscriber per month for 2-year term ending _____, 2027

Shall be:

\$ _____ Solid waste
(price in figures)

(price in words)

The price proposed shall be for the period of _____, 2025 through _____, 2027.

b. Price per subscriber per month, for optional Additional 2 years from _____, 2027 through _____, 2029 shall be:

\$ _____ Solid waste
(price in figures)

(price in words)

OPTION B - THE CONTRACTOR WILL PROVIDE EACH SUBSCRIBER AT NO ADDITIONAL COST BEYOND THE BASE RATE A TRASH CONTAINER ON WHEELS (TOTER).

1. Contractor will provide customer service, billing and payment collection services.

a. Price per subscriber per month for 2-year term ending _____, 2027

Shall be:

\$ _____ Solid waste
(price in figures)

(price in words)

The price proposed shall be for the period of _____, 2025 through _____, 2027.

b. Price per subscriber per month, for optional Additional 2 years from _____, 2027 through _____, 2029 shall be:

\$ _____ Solid waste
(price in figures)

(price in words)

2. Contractor will provide customer service, but not billing or payment collection services.

a. Price per subscriber per month for 2-year term ending _____, 2027

Shall be:

\$_____ Solid waste
(price in figures)

(price in words)

The price proposed shall be for the period of _____, 2025 through _____, 2027.

b. Price per subscriber per month, for optional Additional 2 years from _____, 2027 through _____, 2029 shall be:

\$_____ Solid waste
(price in figures)

(price in words)

All attachments required in this bid document must be submitted with the sealed bid document. Any omissions or deletions shall result in the rejection of the bid.

BIDDER: _____
Company Name

Address

City State Zip

Telephone Fax

Email Address

AUTHORIZED SIGNATURE OF BIDDER: _____

NAME AND TITLE: _____

FINDING FOR RECOVERY AFFIDAVIT

State of Ohio

County of _____

Bid Identification: Collection, Transportation and Processing of Residential Refuse and Garbage, and Yard Waste

The undersigned individual or duly authorized representative of the identified company, having first been duly cautioned and sworn, alleges and states, pursuant to Section 9.24 of the Ohio Revised Code, that at the time this BID was submitted, said individual or company was not the subject of an unresolved finding for recovery issued by the Auditor of the State of Ohio.

Signature

Date

Printed Name

Title

Company

Sworn to and subscribed in my presence by _____ this
_____ day of _____ year _____.

My commission expires _____.

Printed Notary Name

Notary Signature

DELINQUENT PERSONAL PROPERTY TAX AFFIDAVIT

(Note: This is to be submitted after the Contract award but before the Contract is entered into.)

State of Ohio
County of _____

Bid Identification: Collection, Transportation and Processing of Residential Refuse and Garbage, and Yard Waste

The undersigned individual or duly authorized representative of the identified company, having first been duly cautioned and sworn, alleges and states that said individual or company has been advised that he or she has or it has received a Notice of Intent to Award a Contract let by competitive bid by the Village of West Lafayette, but prior to the execution of said Contract and pursuant to Section 5719.042 of the Ohio Revised Code, provides the statement to the Fiscal Officer under oath that he or she or it was not charged, on the date the Bid was submitted, with any delinquent personal property taxes on the General Tax List of Personal Property for Coshocton County, Ohio, or that he or she or it is so charged in the following amount:

Amount of Delinquent Personal Property Taxes: \$ _____

Penalties and interest due and unpaid: \$ _____

Total (if none, indicate "NONE"): \$ _____

A copy of this sworn statement will be attached to and incorporated into the Contract, which will enable payments to be made under said Contract.

Signature

Date

Printed Name

Title

Company

Sworn to and subscribed in my presence by _____ this
_____ day of _____ year _____.

My commission expires _____.

Printed Notary Name

Notary Signature

**CONTRACT
FOR
RESIDENTIAL REFUSE PICK-UP AND DISPOSAL SERVICE**

This Contract, made this _____ day of _____, 2025, by and between the Village of West Lafayette, Ohio, party of the first part and _____, party of the second part (contractor).

WITNESSETH:

Article 1: Said party of the second part hereby agrees to furnish at his own cost expense, all services for the Contract as listed in the legal notices according to the Notice to Bidders, Specifications, Bid Form, and Contract, therefore, which are on file in the Office of the Village Administrator, Village of West Lafayette, Ohio, and which are each by reference made a part of this Contract and attached hereto. All services shall be furnished according to the Specifications and to the satisfaction of the Village Administrator and to the acceptance of the Village of West Lafayette, Ohio, and at the prices set forth below:

Price per subscriber per month _____
price in words

_____ price in figures

_____ Contractor will provide customer service, billing and payment collection services.

_____ Contractor will provide customer service, but not billing or payment collection services

Article 2: Said party has furnished the following items as required:

1. \$500,000.00 Performance Bond –Section 10.1
2. Proof of Insurance - Section 10.2
3. Proof of Workers’ Compensation Insurance – 10.3
4. Delinquent Personal Property Tax Affidavit – Section 10.6

Article 3: The Village of West Lafayette maintains the right to exercise the optional (additional 2 years ending date _____, 2029) at the price set forth below:

Price per subscriber per month _____
price in words

_____ price in figures

_____ Contractor will provide customer service, billing and payment collection services.

_____ Contractor will provide customer service, but not billing or payment collection services

Witness:

FOR THE Village of West Lafayette:

Tammy Hicks-Lindig
Village Administrator

Jessica Tubbs
Mayor

Witness:

FOR THE CONTRACTOR:

Company Name

Authorized Signature

Company Address

Approved as to Form By:

Joel Blue
Solicitor, Village of West Lafayette, Ohio

NOTES

Empty rectangular box for notes.