

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on January 22, 2024 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Brittany Howell, Christie Maurer, Tim Cheney, Adam Fisher and Jason Hursey were present.

A motion was made by Brittany Howell and seconded by Tim Cheney to approve the minutes from the regular council meeting held on January 8, 2024. Roll call 6 yes.

Mayor Jessica Tubbs presented the 2024 State of the Village Address. See attached.

**Mayor's Correspondence:** Mayor Tubbs reported receiving no correspondence.

**Citizens' comments:** None

### **Zoom Log-in**

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSEISRU9kNnRjQT09>

**Or Dial: 1-301-715-8592**

**Meeting ID: 965 9577 5556**

**Passcode: 571265**

### **Department Reports:**

**Fire:** No report.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported that Resolution 2024-01 will receive its second reading to update the Credit Card Policy by adding and removing names permitted to use the cards. The current CD investment with Home Loan Savings bank is due to mature on February 8, 2024. It is currently a 1-year CD for \$1.3 million earning 3.87% and has earned over \$45,000 this past year, compared to roughly \$2,000 the year prior. The current rates offered are 1yr term at 4.95% or 6-month term at 5.05%. The recommendation was made to go with the 1yr term due to the rates on the move downwards. A motion was made by Christie Maurer and seconded by Adam Fisher to roll over the current CD into a another 1yr term CD. Roll call 6 yes. Bills were passed around for approval.

**Police:** No report

**Solicitor:** Village Solicitor, Joel Blue, had nothing to report.

**Village Administrator:** Village Administrator Tammy Hicks reported on the recent project with the Wastewater department to install 2 clean outs in each direction on the Forced Main at Pearl

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Valley. A section of the 4" pipe was removed and brought in to share at the meeting for a visual of what has been collecting in the pipes, which is about a 1" sludge build up that looks and feels like cheese curds. The new cleanouts installed will allow for better cleaning of the lines to prevent such buildup and improve the flow. Committee meetings were requested for Park Board, Ordinance and Public Works.

## **Committee Reports:**

**Building and Property:** Chairman Tim Cheney reported meeting on January 16, 2024 and discussed properties at 212 E. Main St., 112 N. Kirk St. and Dollar General's bright lights at 505 W. Main St. Village Administrator Hicks reported that she received a phone call from the manager at Dollar General stating that the lights were removed from the back of the building and requested to advise if that will resolve the bright light issue. Under parking lot maintenance in the Building and Zoning codes there is wording stating that lights should not be a nuisance to surrounding properties.

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Brittany Howell reported that the Chamber of Commerce will have their first meeting in February.

**Community Revitalization:** Chairwoman Brittany Howell reported having a meeting scheduled for January 24, 2024 at 6:00pm.

**Finance:** No report.

**Fire Dependency Board:** No report.

**Ordinance:** Chairman Jason Hursey reported meeting on January 16, 2024 and discussed the building permits and waiving some of the commercial fees and possibly having contractors doing the work register for a fee. Dumpster and demolition permits were also discussed to be used mainly for informational purposes with no fee. There was discussion about possibly splitting out the construction permit between commercial and residential to eliminate some confusion of the requirements. The permit has not been updated since 2009 and needs to be revised. Tammy is working on revisions. The R-1 zoning is being looked at to allow a higher height to 20' for accessory buildings as well as 1 apartment unit being allowed in the upper area of the building. Allowing mobile homes and tiny homes in the Village as long as certain guidelines are met was discussed. There are a lot of details to iron out.

**Park Board:** Chairwoman Christie Maurer reported that the meeting that was scheduled was cancelled due to weather and is being rescheduled.

**Planning Commission:** Rich Wheeler with the County Planning Commission reported that they are meeting presently, but he was not able to attend due to the current Council meeting.

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**Public Safety:** Chairman Adam Fisher reported not meeting for a while, but would like to get a meeting scheduled.

**Public Works:** No report.

**Records Retention:** No report.

**Rules:** No report.

### **Introduction to ordinances and resolutions:**

**2024-01 A RESOLUTION REGARDING CREDIT CARD USE** Second Reading/Emergency

#### **Committee Meetings:**

**Building & Property-**

**Community & Business-**

**Community Relations –**

**Fire Dependency Board-**

**Finance-** February 12, 2024 at 6:30pm

**Ordinance-** January 29, 2024 at 5:00pm

**Park Board-** January 29, 2024 at 6:00pm

**Planning Commission –**

**Public Safety –** February 1, 2024 at 6:00pm

**Public Works-** January 31, 2024 at 5:00pm

**Records Retention –**

**Revitalization –** January 24, 2024 at 6:00pm

**Rules –**

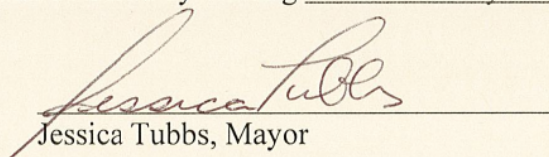
**Tax Review Board –**

**Other Business:** Mayor Tubbs had no other business to discuss.

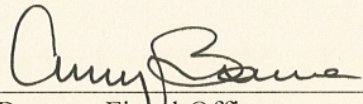
A motion was made by Jason Hursey and seconded by Adam Fisher to pay the bills. Roll call 6 yes.

A motion was made by Adam Fisher and seconded by Jason Hursey to adjourn until the next meeting on Monday, February 12, 2024, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
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Jessica Tubbs, Mayor

Attest:

  
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Amy Bourne, Fiscal Officer