

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on November 13, 2023 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Brittany Howell, Christie Maurer, Tim Cheney, Adam Fisher and Bo Fortune were present. Jessie Tubbs, Jason Hursey, Chief Gould, Captain Eckelberry and Bob Asadorian were also present.

A motion was made by Bo Fortune and seconded by Christie Maurer to approve the minutes from the regular council meeting held on October 23, 2023. Roll call 5 yes. Councilman Tim Cheney abstained.

Mayor's Correspondence: Mayor Bordenkircher reported receiving no correspondence.

Mayor Bordenkircher reported that members need to be appointed to the Fire Dependency Board stating that Christie Maurer and Tim Cheney are the current members. A motion was made by Bo Fortune and seconded by Adam Fisher to appoint councilman Tim Cheney to the Fire Dependency Board. Roll call 6 yes. A motion was made by Bo Fortune and seconded by Adam Fisher to appoint councilwoman Christie Maurer to the Fire Dependency Board. Roll call 6 yes.

Citizens' comments: None

Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVJlY04yaFFmbU9GSElSRU9kNnRjQT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: See attached. Chief Damon Gould requested that the 1985 Pierce Dash be declared as surplus in order to sell on GovDeals. There are many repairs needed that will cost close to \$25,000 and no guarantee there are not other issues to be repaired. A motion was made by Bo Fortune and seconded by Tim Cheney to declare the 1985 Pierce Dash as surplus to sell on GovDeals. Roll call 6 yes.

Fiscal Officer: Fiscal Officer, Amy Bourne, reported presenting the October month end cash summary to the Finance committee this evening as well as the proposed 2024 Appropriations budget. Resolution 2023-53 will receive its second reading with some additions from the prior meeting. In addition to adding funds to the Sewer fund in the amount of \$35,500 to cover the first OWDA loan installment for the Sewer Outfall project, funds are also needed in the General fund. Due to the shortage of full-time police officers the past couple of months, a lot of over-

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time has been worked by the existing full-time officers, which has exhausted the wage accounts. Additional overtime has also been worked by Officer Hernandez with the Beyond the Bell after school program, but this will be reimbursed by the school. In the Wage account, \$20,800 is needed, \$8,500 for health insurance, \$8,600 for Police & Fire pension, \$1,000 for the street light electric bill and \$2,000 for the Village Solicitor fees for the remainder of 2023. Ordinance 2023-54 will receive its second reading with updates to the income tax code for the Village. From the passing of House Bill 33, there are required changes to the municipal income tax code to include wording to exempt income of those under the age of 18 years old, which is already part of the existing code. The Net Profit Allocation section was updated with wording that speaks to remote workers and their work location. The Net Profit Filing Extension Due Date was changed from October 15th to November 15th for net profits. Wording was added stating that RITA and the Village are not permitted to send any notices to taxpayers during their extension period. The Late Filing penalty has been changed from \$150 to a max of \$25 for each failure to file. There were Opt-In updates that are already in place and no updates were needed. Ordinance 2023-55 regarding dilapidated structures is updated to remove old "600" codes. Ordinance 2023-56 is to establish the 2024 pay and benefit schedule for Village employees. It will include a 2% raise for all employees, increase of pay per fire run for all volunteer firefighters and update the uniform allowance section for wastewater and street department workers. Ordinance 2023-57 is to establish the 2024 appropriations for expenses. A donation was received from the West Lafayette United Methodist Church in the amount of \$275 for the food pantry. Bills were passed around for approval.

Police: See attached.

Solicitor: Village Solicitor, Joel Blue, had nothing to report.

Village Administrator: Village Administrator Tammy Hicks reported looking into using Municipal Immense Impact for a new website design combined with a communication system to be able to send information to Village residents quickly through text or email messages. This is the same company that the Village of Warsaw uses for their website and communications. The cost to get it up and running would be \$1,300 and an annual fee of \$800 each year after. A motion was made by Bo Fortune and seconded by Brittany Howell to approve using Municipal Immense Impact for the new website and communication system. Roll call 6 yes. Hicks listed items to have declared as surplus such as filing cabinets, miscellaneous office equipment, scrap items. A motion was made by Bo Fortune and seconded by Adam Fisher to declare the filing cabinets, office furniture and scrap as surplus. Roll call 6 yes. Hicks reported receiving a bill from Bob Nelson in the amount of \$52 for a new concrete base on the Rotary plaque at the Burt park picnic pavilion. Mr. Nelson feels that the concrete base was broken by Village employees that mow the area. Bo Fortune questioned if it was the Village's responsibility. He also asked if there was enough money in the Park fund to cover the expense. Fiscal Officer Bourne reported that there is enough money, but barely as it would almost wipe out the remaining budget for 2023. No motion was made. Leaf pickup is still going on and going well. There is not concrete set date for when pickup will end but will be close to the beginning of December. After that date, residents are able to bag their leaves and leave on the curb strip for pickup. Flags and military banners are coming down this week and Christmas lights will be going up. The parking lots on Main St. and Waterworks Park have been completed and striped as part of the

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Neighborhood Revitalization Grant. There is still some grading and seeding that needs to be completed as well as the playground equipment to be installed. The deadline to have all work completed is November 30, 2023.

Committee Reports:

Building and Property: No report.

Community & Business Development: No report.

Community Relations: No report. Mayor Bordenkircher reported that the Chamber of Commerce will meet on November 28, 2023 in Council chambers and will be prepping candy for the Christmas parade.

Finance: Chairwoman Brittany Howell reported meeting this evening and reviewed the October end of month cash summary, the pay and benefit ordinance and the 2024 appropriations budget. There were also discussions on the proposals made by the Sewer department on ways to cut expenses. A motion was made by Christie Maurer and seconded by Tim Cheney to approve the October end of month cash summary. Roll call 6 yes.

Fire Dependency Board: No report.

Ordinance: Chairman Bo Fortune reported meeting on November 6, 2023 and discussed the Pay & Benefit ordinance, the 2024 appropriations ordinance and the ordinance for ongoing traffic issues, which the Mayor will address in more detail.

Park Board: No report.

Planning Commission: No report.

Public Safety: No report.

Public Works: No report.

Records Retention: No report.

Rules: No report.

Introduction to ordinances and resolutions:

2023-53 A RESOLUTION TO AMEND THE 2023 PERMANENT APPROPRIATIONS ORDINANCE 2022-68, ADDING FUNDS Second Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to waive the three required readings for Resolution 2023-53. Roll call 6 yes.

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A motion was made by Christie Maurer and seconded by Bo Fortune to adopt Resolution 2023-53. Roll call 6 yes.

2023-54 AN ORDINANCE TO AMEND THE INCOME TAX CODE FOR THE VILLAGE OF WEST LAFAYETTE, OHIO EFFECTIVE JANUARY 1, 2024 Second Reading

2023-55 AN ORDINANCE AMENDING ORDINANCE 2023-26 TO PROVIDE FOR MAINTENANCE OF ANY DILAPIDATED STRUCTURE OR ANY UNSANITARY PREMISES OR NOXIOUS REAL ESTATE, PROVIDING FOR ERADICATION OF NUISANCES, PROVIDING DEFINITIONS, PENALTIES, AND PROVIDING FOR ABATEMENT First Reading

2023-56 AN ORDINANCE ESTABLISHING 2024 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH AND DECLARING AN EMERGENCY First Reading/Emergency

2023-57 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE VILLAGE OF WEST LAFAYETTE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024 First Reading/Emergency

Committee Meetings:

Building & Property-

Community & Business-

Community Relations –

Fire Dependency Board- November 27, 2023 at 5:30pm

Finance-

Ordinance-

Park Board- November 30, 2023 at 5:00pm

Planning Commission –

Public Safety –

Public Works-

Records Retention –

Rules –

Tax Review Board –.

Other Business: Mayor Bordenkircher reported on research being done over the past several months on speed in the school zones. Blue Line Solutions conducted a study of the school zones by placing speed sensors on various streets for a week during the hours of 7am-4pm which resulted in the following findings:

Oak St. with 2,546 cars with 177 speeding at or above 11 mph over the speed limit at 6.5%.

Union Ave. with 2,913 cars with 212 exceeded the speed limit by 11mph or more at 7.3%.

Johnson Rd. with 4,102 cars with 1,978 exceeded the speed limit by 11mph or more at 48.2%.

The next study tested 3 time periods, from 7am-9am, 9am-2pm and 2pm-4pm.

7am-9am captured 946 cars with 171 speeding 11mph or more over the limit, 18.1%.

9am-2pm captured 1,166 cars with 398 speeding 11mph or more over the limit, at 34.1%.

2pm-4pm captured 1,124 cars with 325 speeding 11mph or more over the limit, at 28.1%.

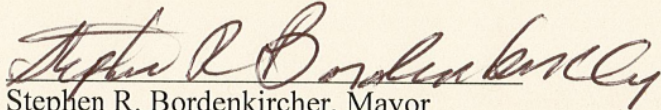
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507 cars were 11-14mph over the limit, 312 were 15-20mph over and 75 were 21mph+ over. Mayor Bordenkircher has met with the School Board President, School Superintendent, the Public Safety and Ordinance committees with these findings. Legislation is being created to define school zones, which the Coshocton County engineer has the authority to establish. Flashing lights will be installed in the school zones, as well as cameras and sensors by Blue Line Solutions and tickets will be mailed to violators during school hours in the school zones. There will be no direct cost to the Village. From the revenue generated from the tickets, Blue Line will retain 65% and 35% will go to the Village. It is expected to be in force around March 1, 2024.

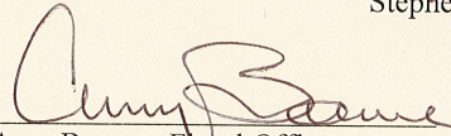
A motion was made by Adam Fisher and seconded by Bo Fortune to pay the bills. Roll call 6 yes.

A motion was made by Adam Fisher and seconded by Bo Fortune to adjourn until the next meeting on Monday, November 27, 2023, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer

**WEST LAFAYETTE FIRE DEPARTMENT
OCTOBER 2023 INCIDENT REPORT**

Code	Date	Incident Type	Incident Number	District	Apparatus	Total Loss
111	1					
	10/31/2023	Building fire	231031-060503-WLVFD600	Mutual Aid Baltic Fire	2	\$0.00
121	2					
	10/24/2023	Fire in mobile home used as fixed residence	231024-023520-WLVFD600	651, Lafayette Twp	4	\$0.00
	10/14/2023	Off-road vehicle or heavy equipment fire	231014-135250-WLVFD600	651, Lafayette Twp	3	\$85,000.00
223	1					
	10/2/2023	Air or gas rupture of pressure or process vessel	231005-100050-WLVFD600	650, Lafayette Twp	1	\$0.00
322	3					
	10/4/2023	Motor vehicle accident with injuries	231014-151803-WLVFD600	Mutual Aid Newcomerstown	3	\$0.00
	10/7/2023	Motor vehicle accident with injuries	231014-150614-WLVFD600	683, White Eyes Twp	3	\$0.00
	10/12/2023	Motor vehicle accident with injuries	231014-144113-WLVFD600	660, Oxford Twp	3	\$0.00
324	2					
	10/11/2023	Motor vehicle accident with no injuries.	231014-145143-WLVFD600	671, Linton Twp	3	\$0.00
	10/28/2023	Motor vehicle accident with no injuries.	231028-060920-WLVFD600	680, White Eyes Twp	2	\$0.00
352	1					
	10/12/2023	Extrication of victim(s) from vehicle	231014-142525-WLVFD600	683, White Eyes Twp	3	\$0.00
412	1					
	10/11/2023	Gas leak (natural gas or LPG)	231012-021001-WLVFD600	671, Linton Twp	3	\$0.00
442	1					
	10/17/2023	Overheated motor	231025-122947-WLVFD600	671, Linton Twp	2	\$0.00
462	1					
	10/17/2023	Aircraft standby	231024-031925-WLVFD600	683, White Eyes Twp	2	\$0.00
500	1					
	10/9/2023	Service Call, other	231009-052805-WLVFD600	Mutual Aid Newcomerstown	2	\$0.00
611	1					
	10/22/2023	Dispatched & canceled en route	231024-025534-WLVFD600	682, White Eyes Twp	3	\$0.00
622	2					
	10/11/2023	No incident found on arrival at dispatch address	231024-033226-WLVFD600	651, Lafayette Twp	1	\$0.00
	10/20/2023	No incident found on arrival at dispatch address	231021-010213-WLVFD600	659, Village of West Lafayette	2	\$0.00
631	1					
	10/13/2023	Authorized controlled burning	231014-141802-WLVFD600	650, Lafayette Twp	2	\$0.00

October: 18

Year-To-Date: 159

Loss: \$85,000.00
Year-To-Date: \$233,050.00

Last Year: 10

Last Year-To-Date: 158

Loss: \$0.00
Year-To-Date: \$51,700.00

Township			Monthly Activities		
			FF Count	Hours	
1	19	Village of West Lafayette	Emergency Calls	106	82.75
5	42	Lafayette Township	Meetings	11	24
1	22	Oxford Township	Tools & Small Engines	5	2
3	14	Linton Township	Vehicle Maintenance	18	38
5	22	White Eyes Township	SCBA Maintenance	4	4
3	22	Out of District	Training	18	54
18	159	Totals	Special Detail	0	0
			Totals	162	204.75

Per Call Payroll	
November-22	\$1,430.00
December-22	\$1,480.00
January-23	\$860.00
February-23	\$610.00
March-23	\$1,080.00
April-23	\$1,030.00
May-23	\$1,530.00
June-23	\$730.00
July-23	\$980.00
August-23	\$750.00
September-23	\$1,350.00
October-23	\$1,060.00
Year-To-Date	\$12,890.00



21WEST LAFAYETTE POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

MONTH: October 2023

Calls For Service	278
Reports Taken	22
Felony Arrests	0
Misdemeanor Arrests	13
Juvenile Arrests	0
Traffic Stops	75
Traffic Crashes	3
OVI Arrests	1
Warrant Arrests	2
Civil Paper Service	3
Fuel Used	\$ 897.24

Chief of Police Christopher Walters