

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on October 28, 2024 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Tim Cheney, Brittany Howell, Jason Hursey, Adam Fisher and Christie Maurer were present. Jed McCoy from Job and Family Services was also present.

A motion was made by Jason Hursey and seconded by Tim Cheney to approve the minutes from the regular council meeting held on October 14, 2024. Roll call 6 yes.

Mayor's Correspondence: Mayor Tubbs reported receiving no correspondence.

Citizens' comments: Jed McCoy from Job and Family Services spoke about the importance of passing the Children's Services Replacement levy that will be on the November 2024 election ballot.

Department Reports:

Fire: No report.

Fiscal Officer: Fiscal Officer, Amy Bourne, reported that Resolution 2024-38 will receive its third and final reading authorizing the Village Administrator to apply for the Land and Water Conservation Fund program through ODNR. Ordinance 2024-39 will receive its second reading to retain Joel Blue as the Village Solicitor for the next 2 years, beginning January 1, 2025 through December 31, 2026. Resolution 2024-41 will receive its first reading to update the Credit Card Use Policy with the proper card users. Ordinance 2024-42 will receive its first reading to establish the 2025 pay and benefit schedule for the village employees to include a 2% raise. Resolution 2024-44 will receive its first reading to add funds. For the Police department budget, \$12,000 is needed in the wages account and \$11,000 in the police & fire pension account to cover through the end of the year. Money is also needed in the General fund and Street fund to cover street light utilities through the end of the year. Health insurance for the village employees was discussed again during the Finance committee. It was recommended that the village switch from using Zalusky Insurance to USI for health insurance, which will save the village between \$24,000 and \$40,000, depending on the plan the employees choose. Zalusky has provided great service over the past several years, but joining a pool through the Ohio Municipal League will provide better coverage and save money. A motion was made by Christie Maurer and seconded by Jason Hursey to switch health insurance providers from Zalusky to USI. Roll call 6 yes. Bills were passed for approval.

Police: No report.

Solicitor: Village Solicitor, Joel Blue, had nothing to report.

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Village Administrator: Village Administrator Tammy Hicks reported Resolution 2024-40 will receive its first reading and will give authority for the Village Administrator to apply for an Ohio EPA Litter prevention grant. Ordinance 2024-45 will receive its first reading to adopt the Storm Water Maintenance and Design manual which was presented to Council two weeks ago. Reminder notices were sent to residents for property code violations with two of them being abated. Preliminary citations were also issued on a few properties. Leaf pickup is being done every day as needed, with no specific schedule or areas. The County OPWC paving project has been completed with paving being done on Kirk and Center streets as well as crosswalks and stop bars that were painted. Next year's paving will not be included in the grant, but wish to be included in the project to obtain the lower volume pricing for Morning Glory, Lavendar Lane and N. Vine for 2025. The design work for more sidewalks is almost complete and will be a spring 2025 project. Sidewalks will be added to Main St., Wall St., walking path on the football practice field, S. Kirk, and N. Oak to connect to Waterworks Park, along with painting of crosswalks and stop bars. The Safe Routes to School planning is almost complete and will be constructed in 2026. A notice was received from the Ohio Department of Development stating that we are able to request an extension for the HB168 grant for the Sewer Outfall project, with the deadline being extended to June 2025. The bids are scheduled to be opened on November 15, 2024 and will be a spring 2025 project. Mayor Tubbs reported that Resolution 2024-43 will receive its first reading to endorse AMERICA250-OH and will open up the opportunity for the village to apply for a \$5,000 grant to celebrate America's 250th anniversary. The intent would be to use the money for the fireworks and parade festivities for the 2026 Homecoming. The Chamber of Commerce has decided that the theme will be "Happy Birthday America".

Committee Reports:

Building and Property: No report.

Community & Business Development: No report.

Community Relations: Chairwoman Brittany Howell thanked the Chamber for the Halloween party on October 26th that was very well attended. Mayor Tubbs reported that We R WL assisted Morgan Eckelberry, Ryan Cottrell and Vic Allen with the boat ramp and was used this past weekend and is very nice.

Community Revitalization: No report.

Finance: No report.

Fire Dependency Board: Mayor Tubbs reported that discussions were held during the committee meeting and that the existing board members, Christie Maurer and Tim Cheney were nominated to continue to be on the board for 2025. A motion was made by Jason Hursey and seconded by Adam Fisher to retain Christie Maurer and Tim Cheney on the Fire Dependency Board. Roll call 6 yes.

Ordinance: No report.

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Park Board: No report.

Planning Commission: No report.

Public Safety: Chairman Adam Fisher reported discussing an issue in the village regarding solicitors. If a solicitor shows up to a home, residents are encouraged to ask the solicitor for their approved permit and if they do not provide one, send them away and call the police department. School fundraisers are permitted as long as the child is accompanied by an adult. WLPD and a mounted SO unit provided excellent coverage for trick-or-treat in the village. Thank you to the village Fire Department and Police Department for their participation in the Halloween party and trick-or-treat. Mayor Tubbs commented that solicitation by churches are also permitted. The permits will be updated and when those applications are approved, they will be announced during the next Council meeting prior to them being approved to go door-to-door. There is currently no one approved to solicit in the village. An application was recently received for a solar company, but that application was not fully completed and approved yet.

Public Works: Chairman Rich Wheeler reported discussing the Stormwater Management Plan and Fresno sewer charges.

Records Retention: No report.

Rules: No report.

Introduction to ordinances and resolutions:

2024-38 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION FOR THE LAND AND WATER CONSERVATION FUND PROGRAM THROUGH THE OHIO DEPARTMENT OF NATURAL RESOURCES AND DECLARING AN EMERGENCY Third Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2024-38. Roll call 6 yes.

2024-39 AN ORDINANCE TO HIRE A SOLICITOR EFFECTIVE JANUARY 1, 2025 THROUGH DECEMBER 31, 2026 Second Reading

2024-40 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO FILE AN APPLICATION TO THE OHIO ENVIRONMENTAL PROTECTION AGENCY DIVISION OF ENVIRONMENTAL AND FINANCIAL ASSISTANCE TO PARTICIPATE IN THE OHIO EPA COMMUNITY AND LITTER GRANT PROGRAM First Reading/Emergency

2024-41 A RESOLUTION REGARDING CREDIT CARD USE First Reading

2024-42 AN ORDINANCE ESTABLISHING 2025 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH First Reading

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2024-43 A RESOLUTION OF THE VILLAGE OF WEST LAFAYETTE, OHIO, SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMI-QUINCENTENNIAL (AMERICA250-OH) First Reading

2024-44 A RESOLUTION TO AMEND THE 2024 PERMANENT APPROPRIATIONS ORDINANCE 2023-57, ADDING FUNDS First Reading/Emergency

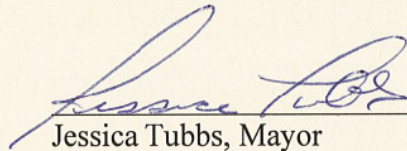
2024-45 AN ORDINANCE TO ADOPT THE STORMWATER MAINTENANCE AND DESIGN MANUAL FOR THE VILLAGE OF WEST LAFAYETTE, OHIO First Reading

Other Business: None to report.

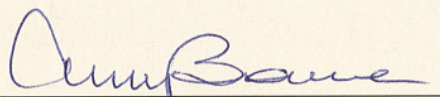
A motion was made by Jason Hursey and seconded by Christie Maurer to pay the bills. Roll call 6 yes.

A motion was made by Adam Fisher and seconded by Christie Maurer to adjourn until the next meeting on Monday, November 11, 2024, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.



Jessica Tubbs, Mayor

Attest: 

Amy Bourne, Fiscal Officer