

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on September 11, 2023 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Brittany Howell, Christie Maurer, Adam Fisher, Tim Cheney and Bo Fortune were present. Police Chief Chris Walters and Tyler Maple were also present.

A motion was made by Bo Fortune and seconded by Christie Maurer to approve the minutes from the regular council meeting held on August 28, 2023. Roll call 6 yes.

**Mayor's Correspondence:** Mayor Bordenkircher reported receiving a letter from Fran DeWine dated August 28, 2023 regarding the Dolly Parton Imagination Library program. An invitation dated August 30, 2023 from Marge Donley and Council of the Village of Conesville for the Fall Festival at the park located on State St. in Conesville on September 16, 2023 from 4pm-7pm. A letter from the Coshocton Public Health District regarding a special meeting on September 18, 2023 at 7pm at the Community Room on Chestnut St. in Coshocton to appoint a new member to replace Scott Limburg. Mayor Bordenkircher reported sending a letter to the Thrasher Group on August 30, 2023 indicating that the Village would be terminating the contract for the design phase for the Sewer Outfall project. A response letter was received from The Thrasher Group

### **Citizens' comments:**

#### **Zoom Log-in**

<https://zoom.us/j/96595775556?pwd=eVJlY04yaFFmbU9GSEISRu9kNnRjQT09>

**Or Dial: 1-301-715-8592**

**Meeting ID: 965 9577 5556**

**Passcode: 571265**

### **Department Reports:**

**Fire:** See attached read by Mayor Bordenkircher as Chief Damon Gould was not present.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported on the legislation being presented. Resolution 2023-40 will receive its third and final reading and is to authorize the Village Administrator to sign contracts and agreements with ODOT for the sidewalks project. Resolution 2023-45 is to accept the amounts provided by the Budget Commission for the tax levies. There is a slight increase expected for 2024 in the amount of roughly \$1,500. Resolution 2023-46 is to authorize the Police Chief to sign agreements with Muskingum Valley Educational Service Center (MVESC) for Officer Hernandez to provide services to Ridgewood Schools for their Beyond the Bell after school program. Ridgewood Schools received a grant from MVESC for this program and the Village will contract with MVESC for reimbursement of Officer Hernandez time worked. Resolution 2023-47 is to add funds. In the 101 General Fund, funds



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are needed to cover the Police department wages for the remainder of 2023 due to the pay increases given at the beginning of the year, after the budget was in place. In the 203 Street Repair fund, \$355,000 is needed to cover the expected expenses to TR Snyder Construction who won the bid for the Russell Avenue sidewalk project. Also in the 602 Sewer fund, \$15,000 is needed to cover emergency repairs to a sewer main line behind the Administration building. The August end of month cash summary was presented to the Finance committee this evening. Earlier in the year, approval was received to sell surplus items on GovDeals.com. Several items have been placed on the site for sale, but not many sold during the allotted time. In order to get rid of the items left, they were set up for sale during the Village Yellow Flag sales. Several items were sold and what was left was scrapped, if able. A little under \$500 was made and is requested that it be approved to deposit into the General Fund. A motion was made by Bo Fortune and seconded by Adam Fisher to approve the deposit of \$473 made from selling and scrapping surplus items, into the General Fund. Roll call 6 yes. Bills were passed around for approval.

**Police:** See attached. Chief Chris Walters reported that the Police department will be working with the Coshocton Fatherhood Initiative and will be hosting Movie Night at the Park. Free food will be provided starting at 6:30pm and the movie will begin at 7:30pm.

**Solicitor:** Village Solicitor, Joel Blue, had nothing to report.

**Village Administrator:** Village Administrator Tammy Hicks reported on legislation being presented. Resolution 2023-43 is to authorize the County Engineer to apply for the Multi Jurisdiction paving project for 2024 in the amount of \$18,907 with a Village match of \$10,00 for Center St. from 4<sup>th</sup> to 5<sup>th</sup> St. Resolution 2023-44 is to authorize the County Engineer to apply for the OPWC County paving project for 2024 in the amount of \$51,190 with a Village match of \$30,000 to pave Kirk St. from Union to 4<sup>th</sup> St. and Railroad to Main St. Ordinance 2023-48 is to authorize the Village Administrator, Mayor and Fiscal Officer to execute an updated Use Agreement with the Ridgewood Recreation Board. Resolution 2023-49 is to authorize the Village Administrator and Fiscal Officer to sign documents with TR Snyder construction for the Russell Avenue sidewalk project in the amount of \$354,289. Resolution 2023-50 is to authorize the Village Administrator and Fiscal Officer to sign documents with William Albert Excavating for an emergency sewer main line repair in the amount of \$15,000. New stop signs were added on Stewart Avenue at the Oak St. intersection for added safety, making it a 4-way stop. Traffic control signs for Trick-or-Treat were ordered. The Oak St. project is complete. The Russell Ave sidewalk was awarded to TR Snyder construction. The picnic pavilion at Waterworks Park is complete. The Main St. parking lot can be used for now but entered from the rear. Paving will not happen until the middle of October. Statement of Qualifications are currently being received for the Sewer Outfall project. Residents are asked to please refrain from blowing grass and leaves into the street and on sidewalks as they clog the storm drains. Councilman Tim Cheney asked what needs to happen in order for a stop sign to be placed on Union and Gay St. to make it a 4-way stop. Mayor Bordenkircher suggested that the residents get a petition signed by those concerned and present it to Council.



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## **Committee Reports:**

**Building and Property:** No report.

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Brittany Howell reported that the Village Trick-or-Treating will be on Saturday, October 28, 2023 from 5pm-7pm.

**Finance:** Chairwoman Brittany Howell reported meeting this evening and reviewed the August end of month cash summary as well as reviewed the adding funds legislation. A motion was made by Bo Fortune and seconded by Christie Maurer to approve the August end of month cash summary. Roll call 6 yes.

**Fire Dependency Board:** No report.

**Ordinance:** No report.

**Park Board:** Councilwoman Christie Maurer reported meeting on September 7, 2023 at Waterworks Park. The pavilion is looking very nice. Tammy updated the group on the basketball court and playground. Looking to get more lighting and cameras for security. There are 37 spots and couple handicap in the parking lot. Looking to get trash cans and rules for the playground area. The playground should be installed in November.

**Planning Commission:** Chairman Adam Fisher reported meeting on September 7, 2023 for an informational meeting and to better understand his roles as head of the committee.

**Public Safety:** No report.

**Public Works:** No report.

**Records Retention:** No report.

**Rules:** No report.

## **Introduction to ordinances and resolutions:**

**2023-40 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF WEST LAFAYETTE HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) TO EXECUTE ALL CONTRACTS AND DOCUMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE WEST LAFAYETTE SIDEWALKS PROJECT Third Reading**

A motion was made by Bo Fortune and seconded by Christie Maurer to adopt Resolution 2023-40. Roll call 6 yes.



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**2023-43 A RESOLUTION AUTHORIZING FREDERICK T. WACHTEL, COSHOCTON COUNTY ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE MULTI-JURISDICTION RESURFACING PROGRAM 2024** First Reading/Emergency

**2023-44 A RESOLUTION AUTHORIZING FREDERICK T. WACHTEL, COSHOCTON COUNTY ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE COSHOCTON COUNTY RESURFACING PROGRAM 2024** First Reading/Emergency

**2023-45 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR** First Reading/Emergency

**2023-46 A RESOLUTION AUTHORIZING THE POLICE CHIEF AND/OR FISCAL OFFICER TO ENTER INTO A CONSULTANT AGREEMENT WITH MUSKINGUM VALLEY EDUCATIONAL SERVICE CENTER (MVESC) TO IMPLEMENT THE SCHOOL RESOURCE OFFICER (SRO) FOR THE RIDGEWOOD LOCAL SCHOOLS 21<sup>ST</sup> CENTURY PROGRAM AND DECLARING AN EMERGENCY** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Resolution 2023-46. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Christie Maurer to adopt Resolution 2023-46. Roll call 6 yes.

**2023-47 A RESOLUTION TO AMEND THE 2023 PERMANENT APPROPRIATIONS ORDINANCE 2022-68, ADDING FUNDS** First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to waive the three required readings for Resolution 2023-47. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Resolution 2023-47. Roll call 6 yes.

**2023-48 AN ORDINANCE AUTHORIZING THE MAYOR, ADMINISTRATOR, AND FISCAL OFFICER TO EXECUTE A USE AGREEMENT FOR WATERWORKS PARK WITH RIDGEWOOD RECREATION BOARD, REPEALING ORDINANCE NO. 2020-27** First Reading

**2023-49 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH TR SNYDER CONSTRUCTION FOR THE RUSSELL AVENUE SIDEWALK PROJECT** First Reading/Emergency



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A motion was made by Christie Maurer and seconded by Bo Fortune to waive the three required readings for Resolution 2023-49. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Tim Cheney to adopt Resolution 2023-49. Roll call 6 yes.

**2023-50 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENT NECESSARY WITH WILLIAM ALBERT EXCAVATING INC FOR EMERGENCY SEWER MAIN LINE REPAIRS**  
First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to waive the three required readings for Resolution 2023-50. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Christie Maurer to adopt Resolution 2023-50. Roll call 6 yes.

## **Committee Meetings:**

**Building & Property-  
Community & Business-  
Community Relations –  
Fire Dependency Board-  
Finance-  
Ordinance-  
Park Board-  
Planning Commission –  
Public Safety –  
Public Works-  
Records Retention –  
Rules –  
Tax Review Board –**

**Other Business:** Mayor Bordenkircher reported receiving a complaint regarding a lot owned by Ed Chapdelaine on Railroad St. that the weeds are high and crumbling tree stumps. Mayor Bordenkircher received complaints on Friday regarding mosquitos even though the Village was sprayed last week. A request was made to do another spraying soon but to include the alleys along with the streets. A motion was made by Bo Fortune and seconded by Tim Cheney to authorize the Village Administrator to have the Village sprayed again in the streets as well as the alleys. Roll call 6 yes. Mayor Bordenkircher stated that he was told that the EPA has changed the makeup of the chemicals used to spray for mosquitoes. In the past, once sprayed, it would linger in the yards and bushes, etc. for several days and continue to work where now when sprayed, it will only kill mosquitoes in the air for about 12 hours. Residents are encouraged to also take their own action to prevent mosquitoes by not allowing standing water on their property.

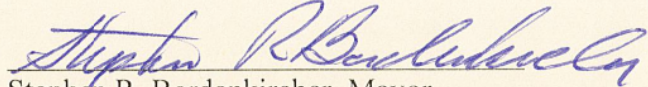
A motion was made by Adam Fisher and seconded by Bo Fortune to pay the bills. Roll call 6 yes.




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A motion was made by Adam Fisher and seconded by Tim Cheney to adjourn until the next meeting on Monday, September 25, 2023, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Amy Bourne, Fiscal Officer





## August 2023 Fire Report

|                       |   |  |   |
|-----------------------|---|--|---|
| <b>Incident Type;</b> | <b>Fire</b>                                     |  |   |
|                       |   | 111 Building Fire                        | 1 |
|                       |   | 131 Vehicle Fire                         | 1 |
|                       |   | 162 Outside Equipment Fire               | 1 |
|                       | <b>Rescue &amp; Emergency Medical Incidents</b> |  |   |
|                       |   | 311 EMS Assist                           | 1 |
|                       |   | 322 Motor Vehicle Accident with Injuries | 2 |
|                       |   | 352 Extrication of Victims from Vehicle  | 1 |
|                       | <b>Hazardous Condition (No Fire)</b>            |  |   |
|                       |   | 412 Gas Leak                             | 1 |
|                       |   | 424 Carbon Monoxide Incident             | 1 |
|                       | <b>Service Call</b>                             |  |   |
|                       |   | 551 Assist Other Agency                  | 1 |
|                       |   | 561 Unauthorized Burning                 | 1 |
|                       | <b>Good Intent Call</b>                         |  |   |
|                       |   | 622 No Incident Found                    | 1 |
|                       |   | 631 Authorized Controlled Burning        | 1 |
|                       | <b>False Call</b>                               |  |   |

|                      |                  | August    | Year-to-Date |
|----------------------|------------------|-----------|--------------|
| <b>Call History;</b> | <b>Total</b>     | <b>13</b> | <b>121</b>   |
|                      | <b>Last Year</b> | <b>14</b> | <b>137</b>   |



**Location of Incidents;**

| <b>to-Date</b>            | <b>August</b> | <b>Year-</b> |
|---------------------------|---------------|--------------|
| Village of West Lafayette | 2             | 17           |
| Lafayette Township        | 3             | 37           |
| Linton                    | 0             | 11           |
| Oxford                    | 6             | 19           |
| White Eyes                | 0             | 16           |
| Out of District           | 2             | 21           |

| <b>Activity;</b> | <b>Type</b>           | <b>Firefighters</b> | <b>Hours</b>  |
|------------------|-----------------------|---------------------|---------------|
|                  | Emergency Calls       | 75                  | 52.75         |
|                  | Meetings              | 9                   | 18            |
|                  | Tools & Small Engines | 11                  | 22            |
|                  | Vehicle maintenance   | 4                   | 8             |
|                  | SCBA Maintenance      | 8                   | 16            |
|                  | Training              | 46                  | 102           |
|                  | <b>Total Hours</b>    |                     | <b>218.75</b> |

**Payroll;**

|                      |                    |
|----------------------|--------------------|
| <b>November 2022</b> | <b>\$1,430.00</b>  |
| <b>December 2022</b> | <b>\$1,480.00</b>  |
| <b>January 2023</b>  | <b>\$860.00</b>    |
| <b>February 2023</b> | <b>\$610.00</b>    |
| <b>March 2023</b>    | <b>\$1,080.00</b>  |
| <b>April</b>         | <b>\$1,030.00</b>  |
| <b>May</b>           | <b>\$1,530.00</b>  |
| <b>June</b>          | <b>\$730.00</b>    |
| <b>July</b>          | <b>\$980.00</b>    |
| <b>August</b>        | <b>\$750.00</b>    |
| <b>Payroll YTD</b>   | <b>\$10,480.00</b> |

|                   |                                |                       |
|-------------------|--------------------------------|-----------------------|
| <b>Fire Loss;</b> | <b>August 2023</b>             | <b>\$1,500.00</b>     |
|                   | <b>Year-to-Date</b>            | <b>\$148,050.00</b>   |
|                   | <b>Last Year, Year-to-Date</b> | <b>\$1,008,250.00</b> |





WEST LAFAYETTE POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

MONTH: August 2023

|                            |                   |
|----------------------------|-------------------|
| <b>Calls For Service</b>   | <b>332</b>        |
| <b>Reports Taken</b>       | <b>12</b>         |
| <b>Felony Arrests</b>      | <b>0</b>          |
| <b>Misdemeanor Arrests</b> | <b>4</b>          |
| <b>Juvenile Arrests</b>    | <b>0</b>          |
| <b>Traffic Stops</b>       | <b>60</b>         |
| <b>Traffic Crashes</b>     | <b>3</b>          |
| <b>OVI Arrests</b>         | <b>2</b>          |
| <b>Warrant Arrests</b>     | <b>0</b>          |
| <b>Civil Paper Service</b> | <b>0</b>          |
| <b>Fuel Used</b>           | <b>\$ 1,0</b>     |
|                            | <b>\$1,040.71</b> |

*Chief of Police Christopher Walters*