

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on September 9, 2024 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Tim Cheney, Adam Fisher, Brittany Howell, Jason Hursey and Christie Maurer were present. Nate Gress and Police Chief Chris Walters were also present.

A motion was made by Jason Hursey and seconded by Tim Cheney to approve the minutes from the regular council meeting held on August 26, 2024. Roll call 6 yes.

**Mayor's Correspondence:** Mayor Tubbs reported receiving no correspondence.

**Citizens' comments:** Nate Gress, Wastewater Operator for the Village, was present to announce that Ryan Cottrell, Wastewater Operator of Record for the Village, was awarded the Operator of the Year award by Ohio Rural Water Association. He will be attending an award ceremony on October 8, 2024 to receive his award.

### **Department Reports:**

**Fire:** See attached. Fire Chief Damon Gould was not present. The report was given by Councilman Adam Fisher.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported that Resolution 2024-34 will receive its third and final reading to approve the amounts and rates received from the county auditor for the 2025 budget. For the inside millage, \$53,764 is expected, for the General Fund expense levy \$68,567 is expected and \$47,090 is expected for the Police levy for wages. Ordinance 2024-35 will receive its second reading to establish the 2024-2025 sewer rates. It is proposed to increase the rates by 10% to be effective with the October 2024 billing cycle. The City of Coshocton water rates are also included as an attachment. Ordinance 2024-36 will receive its first reading to authorize the Fire Chief, Mayor and Fiscal Officer to sign fire contracts with the area townships for 2025. Resolution 2024-37 is to add funds in the amount of \$290,000 in newly created Safe Routes to School fund to account for design engineering work done by ADR & Associates and utilizing grant funding. The August end of month cash summary was presented to the Finance committee. Bills were passed for approval.

**Police:** See attached.

**Solicitor:** Village Solicitor, Joel Blue, had nothing to report.

**Village Administrator:** Village Administrator Tammy Hicks reported issuing some reminders to property owners for unsightly properties and junk vehicles. Junk vehicles are considered

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inoperable if they do not have current tags and must be stored in a garage. One property owner is currently working to resolve their issue E. 7<sup>th</sup> St., another has completed the cleanup E. 7<sup>th</sup> St. and several on N. George are not making an attempt to clean up their property, so further action will be taken. High grass and weeds notices were given and one property on E. Union was mowed by the village, which resulted in a \$200 invoice to the property owner. The Community Clean-up Day was a huge success and thank you to We R WL for sponsoring it and to the many people who helped and participated. The City of Coshocton will be flushing fire hydrants this week. There may be one more mosquito spraying this year, weather dependent. The Wastewater Department report was presented. The soft start went bad on pump #1 at Fresno and was replaced by the Pump Dr. They responded to a call from 112 W. Steward for a floor drain that backed up into the basement. The manholes in the area were checked and had good flow and determined the problem is with the homeowners' lines. Septic revenue for August was \$2,436 with a year-to-date total of \$24,440. Nathan and Ryan got 9 hours of CEU's out of the 24 needed to renew their wastewater license and will be completed later this year and early next year.

### **Committee Reports:**

**Building and Property:** Councilman Tim Cheney reported discussing several properties with trash and junk vehicles and working on resolutions.

**Community & Business Development:** Chairwoman Christie Maurer reported Made by Nature on Railroad St. will be open in a month.

**Community Relations:** Chairwoman Brittany Howell reported that the Community Clean-up Day was a success. The West Lafayette Chamber will have a ribbon cutting for the Backyard Bakery on September 18<sup>th</sup> at 8am. The annual West Lafayette Chamber dinner will be on September 24<sup>th</sup> at Schumaker Farms beginning at 6pm. The Chamber Halloween party will be on October 26<sup>th</sup> from 2-4pm with Trick-or-Treating the same day from 5:30-7pm.

**Community Revitalization:** No report.

**Finance:** Chairwoman Brittany Howell reported meeting and reviewing the August end of month cash summary. A motion was made by Christie Maurer and second by Jason Hursey to approve the August end of month cash summary. Roll call 6 yes.

**Fire Dependency Board:** No report.

**Ordinance:** No report.

**Park Board:** Chairwoman Christie Maurer reported stop signs were replaced/fixed by Waterworks Park. Changes to the Park Use & Release form were reviewed regarding fees for food trucks in the parks.

**Planning Commission:** No report.

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**Public Safety:** Chairman Adam Fisher reported that the new stop signs that had begun being installed was halted due to the lack of an official approval of council. The Safe Routes to School engineer will do a study and report back to council on where they feel stop signs are needed or using pedestrian crossings. Stop signs at Wall and Union and Oak and 6<sup>th</sup> are still being considered. Mosquito spraying went well this year. An application for a grant through the EPA is being submitted to assist with mosquito control by using Dunks in the wetlands to kill the larvae, wrist bands, repellants, etc. Security systems for the administration building and council chambers are being researched due to threats being made. There are people that are not Village employees that have keys to council chambers and due to security reasons, they will be asked to turn those in. A motion was made by Brittany Howell and seconded by Adam Fisher that only those working in the Administration office and Council Members and Mayor will be permitted to have keys to the chamber office. Roll call 6 yes.

**Public Works:** Chairman Rich Wheeler reported discussing having RCAP doing a sewer rate study as well as discussing the Pearl Valley Cheese contract.

**Records Retention:** No report.

**Rules:** No report.

## **Introduction to ordinances and resolutions:**

**2024-34 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR** Third Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2024-34. Roll call 6 yes.

**2024-35 AN ORDINANCE ESTABLISHING SEWER RATES, AND SEWER REGULATIONS FOR THE VILLAGE OF WEST LAFAYETTE, OHIO, AMENDING ORDINANCES AND RESOLUTION IN CONFLICT HEREWITH AND DECLARING AN EMERGENCY** Second Reading/Emergency

**2024-36 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR, FISCAL OFFICER AND FIRE CHIEF TO SIGN FIRE CONTRACTS** First Reading

**2024-37 A RESOLUTION TO AMEND THE 2024 PERMANENT APPROPRIATIONS ORDINANCE 2023-57, ADDING FUNDS** First Reading/Emergency

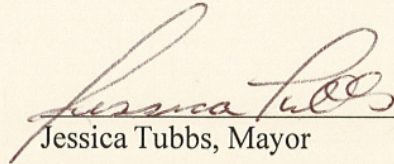
**Other Business:** None to report.

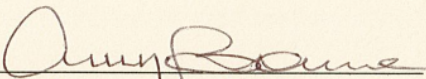
A motion was made by Jason Hursey and seconded by Adam Fisher to pay the bills. Roll call 6 yes.

A motion was made by Adam Fisher and seconded by Tim Cheney to adjourn until the next meeting on Monday, September 23, 2024, at 7:00 p.m. Roll Call 6 yes.

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A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
\_\_\_\_\_  
Jessica Tubbs, Mayor

Attest:   
\_\_\_\_\_  
Amy Bourne, Fiscal Officer



WEST LAFAYETTE POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

MONTH: August 2024

<b>Calls For Service</b>	<b>569</b>
<b>Reports Taken</b>	<b>20</b>
<b>Felony Arrests</b>	<b>0</b>
<b>Misdemeanor Arrests</b>	<b>8</b>
<b>Juvenile Arrests</b>	<b>0</b>
<b>Traffic Stops</b>	<b>41</b>
<b>Traffic Crashes</b>	<b>7</b>
<b>OVI Arrests</b>	<b>0</b>
<b>Warrant Arrests</b>	<b>1</b>
<b>Civil Paper Service</b>	<b>6</b>
<b>Fuel Used</b>	<b>\$ 785.99</b>

*Chief of Police Christopher Walters*

## West Lafayette Fire Department Report August, 2024

Code	Date	Incident Number	Incident Type	District	Apparatus Total	Total Loss	NFIRS Number
322	8/9/2024	240810-085416-WLVFDS600	Motor vehicle accident with inju 650, Lafayette Twp		3 \$0.00	\$0.00	130
	8/18/2024	240817-213929-WLVFDS600	Motor vehicle accident with inju 650, Lafayette Twp		3 \$0.00	\$0.00	132
444	8/17/2024	240818-060214-WLVFDS600	Power line down		2 \$0.00	\$0.00	134
	8/17/2024	240818-054111-WLVFDS600	Power line down		2 \$0.00	\$0.00	133
	8/17/2024	240819-125150-WLVFDS600	Power line down		2 \$0.00	\$0.00	141
	8/17/2024	240818-064020-WLVFDS600	Power line down		1 \$0.00	\$0.00	137
	8/17/2024	240818-065656-WLVFDS600	Power line down		1 \$0.00	\$0.00	138
611	8/17/2024	240818-061857-WLVFDS600	Dispatched & canceled en route 659, Village of West Lafayette		2 \$0.00	\$0.00	135
	8/18/2024	240819-123246-WLVFDS600	Dispatched & canceled en route Mutual Aid, Company 1		2 \$0.00	\$0.00	140
622	8/7/2024	240811-050250-WLVFDS600	No incident found on arrival at 651, Lafayette Twp		3 \$0.00	\$0.00	131
736	8/8/2024	240808-083227-WLVFDS600	CO detector activation due to r 659, Village of West Lafayette		1 \$0.00	\$0.00	129
August 2024: 11		Year-To-Date: 138			August 2024 Loss: \$0.00	Year-To-Date Loss 2024: \$142,610.00	
August 2023: 13		Year-To-Date 2023: 121			August 2023 Loss: \$1,500.00	Year-To-Date Loss 2023: \$148,050.00	

Township		Monthly Activities		FF Count	Hours
2	27	Village of West Lafayette	Emergency Calls	47	33.9
4	34	Lafayette Township	Meetings	9	9
3	33	Oxford Township	Vehicle & Equipment Maintenance	13	30
1	19	Linton Township	In Person Training	14	28
0	9	White Eyes Township	On-Line Training	0	0
1	16	Out of District	Special Detail	0	0
11	138	Totals	Totals	83	100.9

Per Call Payroll		Training Payroll		Total
November-23	\$1,210.00			\$1,210.00
December-23	\$770.00			\$770.00
January-24	\$1,895.00			\$1,895.00
February-24	\$1,812.00	\$40.00		\$1,852.00
March-24	\$1,059.00	\$75.00		\$1,134.00
April-24	\$1,380.00	\$150.00		\$1,530.00
May-24	\$2,364.00	\$125.00		\$2,489.00
June-24	\$1,188.00	\$95.00		\$1,283.00
July-24	\$684.00	\$0.00		\$684.00
August-24	\$564.00	\$70.00		\$634.00
September-24				\$0.00
October-24				\$0.00
	\$12,927.00			\$13,672.00
				\$745.00